

## Section A - Applicant Information

Organisation Name:

Postal Address:

Street address or PO Box number:

Suburb or RD:

Town or City:

Postcode:

Contact Phone Number(s): Home

Work

## Section B - Property Information

Valuation Number:

Property Legal Description:

Property Location:

A formal application is required for consideration, and this application should outline the reasons for which you are seeking a remission. The application will be investigated and the applicant will receive written response from council about the outcome. In the event whereby an applicant is not satisfied with the response, the applicant can request further review in writing and the application will be referred to Council for its consideration. The outcome will be notified within 10 working days.

For a full copy of the Rates Remission Policy refer to [www.waitomo.govt.nz](http://www.waitomo.govt.nz) or contact our customer services team for a paper copy to be sent.

### Remissions in Cases of Genuine Financial Hardship

Where an application for rates relief due to financial hardship is received, Council may remit all or part of rates relating to a rating unit.

## Section C - Criteria

- Preference will be given to rating units used solely for residential purposes (as defined by Council) when consideration is made for rates remission in cases of financial hardship.
- A ratepayer making an application must be the registered owner and occupier and have owned for not less than 5 years the property in respect of which rates relief is sought.
- A ratepayer making an application must not own any other rating units or investment properties (whether in the district or in another district).
- The ratepayer must supply sufficient evidence, including financial statements, to satisfy the Council that extreme financial hardship exists.
- When considering an application, the ratepayer's personal circumstances will be relevant such as age, physical or mental ability, injury, illness and family circumstances.
- Before approving an application, Council must be satisfied that the ratepayer is unlikely to have sufficient funds left over, after making the payment of rates, for normal health care, proper provision for maintenance of his or her home and chattels at an adequate standard as well as making provision for normal day to day living expenses.
- Council will consider, on a case by case basis, applications received that meet the criteria described in the first six paragraphs under this Policy.
- An approved remission will only apply to the rating year in which the application is made and applications will not be backdated.

In support of my/our application I/we wish Council to consider the following circumstances:

*(If you have any other relevant documentation in support of this application, please attach to this form)*

## Section D - Declaration (To be completed by Applicant).

A full copy of Council's Rate Remission Policy can be viewed on Council's website [www.waitomo.govt.nz](http://www.waitomo.govt.nz) or by contacting the Customer Services Team.

I/We do Solemnly and sincerely declare that the particulars details above are correct and that the conditions concerning the land detailed apply.

I/We make this solemn declaration conscientiously believing the same to be true and correct by virtue of the Oaths and Declarations Act 1957.

Signature:

Declared at: (Place)  This (Day of/ Month/ Year)

**Please note:**

- Your Rates Remission Application must be in by 30 June.
- Rates Remission Applications can only be made for the current rating year, remissions will not be back dated.
- All Rates must be paid by the due date regardless of the status of your rates remission application.