

Section A - Applicant Information

Organisation Name:

Postal Address:

Street address or PO Box number:

Suburb or RD:

Town or City:

Postcode:

Contact Phone Number(s): Home

Work

Section B - Property Information

Valuation Number:

Property Legal Description:

Property Location:

What's the Rates Remission Policy all about?

This Policy has been developed because Council would like to cover certain land use situations that fall outside of what is defined in the Local Government Rating Act as eligible for remissions. The owner or occupier of the rating unit(s) now has the facility to access the rate remission arrangements by way of an **annual application** to Council. If you think you meet this criteria as stated in the full Policy document, then you are eligible to apply. We recommend you read the full policy to understand the criteria you will have to meet.

A formal application is required for consideration, and this application should outline the reasons for which you are seeking a remission. The application will be investigated and the applicant will receive written response from council about the outcome. In the event whereby an applicant is not satisfied with the response, the applicant can request further review in writing and the application will be referred to Council for its consideration. The outcome will be notified within 10 working days.

For a full copy of the Rates Remission Policy refer to www.waitomo.govt.nz/publications/policy or contact our customer services team for a paper copy to be sent.

Remission of UAGC and other Targeted Uniform Rates – where two or more rating units are held in common ownership

A remission of UAGC and other Targeted Uniform Rates can be applied for where the applicant is the owner or can demonstrate a long term interest in two or more separately rateable rural farm properties and those properties are used jointly for farming purposes, and where the property does not carry sufficient improvements to allow it to be operated as a separate farming unit, and where the land is not occupied by a habitable dwelling.

A remission of UAGC and other Targeted Uniform Rates can also be applied for rateable land located within Waitomo District townships where the applicant is the owner or holds a written long term interest in two or more separately rateable properties that are not contiguous; and the properties are used jointly as a single property; and the property for which the remission is sought does not carry improvements exceeding \$1,000 in value, and is not occupied by a dwelling. The property for which the remission is sought must be maintained in good order and repair as ascertained by the Council.

Section C - Criteria

Rateable Land for farming purposes

Land used for farming purposes shall be defined as land used for 'pasturage'; being, the business of feeding or grazing livestock. Eligible farming properties are those where:

- The applicant is the owner or can demonstrate a long term interest in two or more separately rateable rural farm properties and that two or more of those properties are used for farming purposes; **and**
- The properties are used jointly as a single farm property for the purpose of carrying out a farming operation; **and**
- The property for which the remission is sought does not carry sufficient improvements to allow it to be operated as a separate farming unit; **and**
- The land for which the remission is sought is not occupied by a habitable dwelling

Rateable land located in townships

Eligible properties located in the Waitomo District townships are those where:

- The applicant is the owner or can demonstrate a long term interest in two or more separately rateable properties that are not contiguous; **and**
- The properties are used jointly as a single property; **and**
- The property for which the remission is sought does not carry improvements exceeding \$1,000 in value, and is not occupied by a dwelling
- The property for which the remission is sought must be maintained in good order and repair as ascertained by the Council

In support of my/our application I/we wish Council to consider the following circumstances:

(If you have any other relevant documentation in support of this application, please attach to this form)

Examples of documents that may be required to clearly support your application:

- Certificate of Incorporation
- Licence to Occupy
- Deed of Trust
- Aerial photographs or maps clearly defining property boundaries
- Club Charter
- Lease Agreement
- Section 224 Certificate
- All other documentation that fully supports the criteria you are applying under

A full copy of Council's Rate Remission Policy can be viewed on Council's website www.waitomo.govt.nz/publications/policy or by contacting the Customer Services Team on 0800 932 4357.

Section D - Declaration (To be completed by Applicant).

I/We do Solemnly and sincerely declare that the particulars details above are correct and that the conditions concerning the land detailed apply.

I/We make this solemn declaration conscientiously believing the same to be true and correct by virtue of the Oaths and Declarations Act 1957.

Signature:

Declared at: (Place)

This (Day of/ Month/ Year)

Check List:

Have you looked at the full policy to ascertain your eligibility?

Have you attached evidential documents supporting your eligibility as set out in the criteria of the policy?

Have you completed all the questions?

Have you signed the form?

Please note:

- Your Rates Remission Application must be in by 30 April
- Rates Remission Applications can only be made for the current rating year, remissions will not be back dated.
- All Rates must be paid by the due date regardless of the status of your rates remission application.

Section E - Rates Remission Application Control Form

Organisation Name:

Date: Valuation Number:

Officer dealing with:

Total rates due for year: \$

Comments and Criteria Checklist

Criteria Met

Reference

Are application comments consistent with supporting documents? YES / NO

Declaration Signed YES / NO

Is the organisation the owner of the land YES / NO

If not, is there an agreement to occupy the land YES / NO

Land used for farming purposes

Applicant is owner/ long term interest YES / NO

Properties used jointly as a single unit / farming operation YES / NO

Sufficient improvements to operate as a separate farming unit YES / NO

Occupied by a habitable dwelling YES / NO

Land located in townships

Applicant is owner / long term interest YES / NO

Properties used jointly as a single property YES / NO

Improvements exceeding \$1,000 YES / NO

Occupied by a habitable dwelling YES / NO

Property maintained in good order and repair YES / NO

Recommendation: Approved / Declined / Seek More Information

Prepared By: Date:

Reviewed By: Date:

Approved By: Date: