

## Section A - Applicant Information

Organisation Name:

Postal Address:

Street address or PO Box number:

Suburb or RD:

Town or City:

Postcode:

Contact Phone Number(s): Home

Work

## Section B - Property Information

Valuation Number:

Property Legal Description:

Property Location:

### What's the Rates Remission Policy all about?

This Policy has been developed because Council would like to cover certain land use situations that fall outside of what is defined in the Local Government Rating Act as eligible for remissions. The owner or occupier of the rating unit(s) now has the facility to access the rate remission arrangements by way of an **annual application** to Council.

A formal application is required for consideration, and this application should outline the reasons for which you are seeking a remission. The application will be investigated and the applicant will receive written response from council about the outcome. In the event whereby an applicant is not satisfied with the response, the applicant can request further review in writing and the application will be referred to Council for its consideration. The outcome will be notified within 10 working days.

For a full copy of the Rates Remission Policy go to [www.waitomo.govt.nz](http://www.waitomo.govt.nz) or contact our customer services team for a paper copy to be sent.

## Remission for New Residential Subdivisions

Council wishes to assist the establishment of new residential subdivisions by providing temporary rates relief from UAGCs assessed against individual vacant lots prior to sale. The Policy provides for the remission of Uniform Annual General Charges for the first full year following subdivision for residential use of 3 vacant lots or more. Application of remissions for one full rating year following subdivision provides incentive to sell as intended, but recognises that a full year may be required to achieve the developer's aim.

A Remission will be made for 100% of the UAGC for each unsold vacant residential lot, except one.

The Remission will only be made for the first full rating year following the creation of the new residential following subdivision.

## Section C - Criteria

The remission arrangement is available on application by qualifying owners/developers of land which:

- Has been subdivided into 3 or more vacant residential lots where the titles have been issued; and
- The unsold lots remain in the ownership of the original subdivider/developer and the land has yet to be sold on to subsequent purchasers.

In support of my/our application I/we wish Council to consider the following circumstances:

(If you have any other relevant documentation in support of this application, please attach to this form).

Examples of documents that may be required to clearly support your application:

- |   |   |
|---|---|
| • Certificate of Incorporation                                    | • Club Charter  |
| • Licence to Occupy   | • Section 224 Certificate   |
| • Deed of Trust   | • Lease Agreement   |
| • Aerial photographs or maps clearly defining property boundaries | • All other documentation that fully supports the criteria you are applying under |

## Section D - Declaration (To be completed by Applicant)

A full copy of Council's Rate Remission Policy can be viewed on Council's website [www.waitomo.govt.nz](http://www.waitomo.govt.nz) or by contacting the Customer Services Team.

I/We do Solemnly and sincerely declare that the particulars details above are correct and that the conditions concerning the land detailed apply.

I/We make this solemn declaration conscientiously believing the same to be true and correct by virtue of the Oaths and Declarations Act 1957.

Signature:

Declared at: (Place)  This (Day of/ Month/ Year)

Queen Street, P O Box 404, Te Kuiti 3941, NZ. Telephone 07-878 0800, Fax 07-878 7771, Email enquiries@waitomo.govt.nz, Website www.waitomo.govt.nz

# Rates Remission Application Form New Residential Subdivision

## Section E - Check List (To be completed by Applicant)

**Check List:**

- Have you looked at the full policy to ascertain your eligibility?
- Have you attached evidential documents supporting your eligibility as set out in the criteria of the policy?
- Have you completed all the questions?
- Have you signed the form?

**Please note:**

- Your Rates Remission Application must be in by 30 April.
- Rates Remission Applications can only be made for the current rating year, remissions will not be back dated.
- All Rates must be paid by the due date regardless of the status of your rates remission application.

## Section F - Control Form (Office Use Only)

Organisation Name:

Date:  Valuation Number:

Officer dealing with:  Total rates due for year: \$

Comments and Criteria Checklist	Criteria Met	Reference
Are application comments consistent with supporting documents?	YES / NO	
Declaration Signed	YES / NO	
Is the organisation the owner of the land	YES / NO	
If not, is there an agreement to occupy the land	YES / NO	
Subdivided into three or more vacant lots	YES / NO	
Unsold lots remain in ownership of original developer	YES / NO	

**Recommendation: Approved / Declined / Seek More Information**

Prepared By:  Date:

Reviewed By:  Date:

Approved By:  Date: