

A declaration may be completed to declare that the unit or part of the unit will remain vacant for any given rating year. Declarations must be made **annually** by **31 May** each rating year and will be effective for the following rating year beginning 1 July.

Where there is a single part identified on the rating unit and the single part is vacant, the rating unit will be rated as one separately used or inhabited part with the exception of water, sewerage, and solid waste collection charges. In this situation the rating unit will be charged the "serviceable" rate for water and sewerage and will not be rated for solid waste collection.

Where there are multiple parts identified on the rating unit and a part is deemed to be vacant for any given rating year this part will not be rated as a separately used or inhabited part.

Name:			
Street Address or PO Box:			
Suburb or RD:			
Town or City:		Postcode:	
Contact Number(s):	Home:	Work:	Mobile:
Email Address:			

Location:

Valuation Reference:

This declaration relates to: the whole rating unit part of the rating unit

Residential

I/We hereby declare that the dwelling/unit is vacant/and or not separately used or separately habited.

I/We request that the dwelling/unit is not rated as such in the following rating year beginning 1 July.

Please provide details to support your declaration here:

Business

I/We hereby declare that the rating unit or part/s of the rating unit is vacant and does not constitute a separately used or inhabited part.

I/We request that this part of the unit is not rated as such in the following rating year beginning 1 July.

Please provide details to support your declaration here:

I/We hereby undertake to inform Waitomo District Council if the use of the Rating Unit should change during the year 1 July _____ to 30 June _____ within 30 days of such change occurring.

Please note that Council retains the discretion to determine the number of separately used of occupied parts of any given rating unit and the rates charged.

I/We do solemnly and sincerely declare that the details above are correct and that the conditions concerning the rating unit will apply for the entire rating year beginning 1 July.

DECLARED at:

Dated: This day of 20

Name (please print):

Signature:

Before me,
Justice of the Peace: