
From: Triyoga Dharmautami [REDACTED]
Sent: Friday, 17 May 2024 8:17 am
To: haveyoursay
Subject: My views
Attachments: statement-of-proposal-proposed-fees-and-charges-2024-2025-final-version-a716541.pdf

Caution! This message was sent from outside your organization.

[Block sender](#)

Good morning

Please kindly find the attached file for my views.

Thank you

Get [Outlook for Android](#)

STATEMENT OF PROPOSAL

Review of Fees and Charges 2024-2025

Waitomo District Council

PURPOSE	2
BACKGROUND	2
REASON FOR PROPOSAL	2
SUMMARY OF CHANGES.....	3
Submission Form	6
Draft Fees and Charges 2024/25 ..	Error! Bookmark not defined.

PURPOSE

Our fees and charges play an important role in the delivery of the services we provide to our communities. To ensure our fees and charges are robust, we review them annually.

BACKGROUND

Council provides a wide range of services and functions to the community which have a cost associated with them.

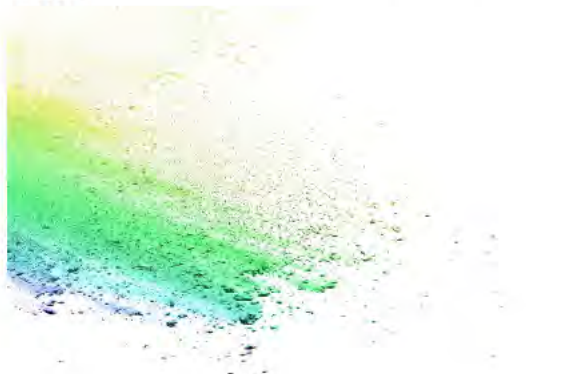
Council's Revenue and Financing Policy identifies two sources of funding for the provision of these services and functions being user charges (private good), and rates (public good).

Fees and charges are set by Council to recover costs in varying proportion dependent on where the benefit of the service or function falls.

Fees and charges are set according to Council's Revenue and Financing Policy where:

- It is assessed that the level of benefit to identified user groups justifies the seeking of charges; and
- There are identifiable and distinct user groups identified by Council's Revenue and Financing Policy; and
- User fees represent the fairest method to seek a contribution from identified users.

The Revenue and Financing Policy includes the percentage of fees and charges Council aspires to collect for the relevant activity. The actual fees and charges collected by Council will vary dependent on a number of external factors.



REASON FOR PROPOSAL

As part of the budgeting process for Year 1 of the LTP, fees and charges are reviewed to ensure the costs of providing these Council services are recovered by those who use them. This annual review provides the opportunity to reflect changes in the costs and services.

Due to the increased operating costs most fees and charges are being increased by 5% in line with current inflation. We need to ensure costs are recovered so that Council services are not subsidised further by rates.

There are some fees and charges that we have been able to maintain at the 2023/24 level as the cost recovery is being met.

We are seeking feedback on the 2024/25 fees and charges schedule under the Special Consultative Procedure.

We value your opinion, so please have your say by making a submission online or send via email or post.

You can read more about our new Fees and Charges schedule [here](#)

Council is seeking public feedback on the proposed changes.

Key dates

WHEN	WHAT
16 April 2024	Submissions open
17 May 2024	Submissions close
28 May 2024	Hearings (should people wish to speak to their submissions)
28 May 2024	Deliberation and adoption of dog related fees
4 June 2024	Deliberations – changes are agreed
25 June 2024	Council adopts the Fees and Charges schedule

This Statement of Proposal has been prepared to fulfil the requirements of section 81(1) (a) and 87(2)(a) of the Local Government Act 2002 (LGA) for the 2024-25 year.

SUMMARY OF CHANGES

The majority of the fees and charges have increased by 5% in line with inflation. The following outlines the changes to Council's fees and charges that have further increases or are additional or have been removed as the service or product is no longer offered.

An additional provision is proposed to add to the schedule that non-legislated fees can be reduced in exceptional circumstances at the discretion of the Chief Executive.

All fees and charges are subject to public consultation and may be submitted on.

Services provided by contractors are also increasing in areas of roading, water supply, wastewater, stormwater and solid waste. As there are cost increases forecast for water supply, metered water charges will also increase.

COMPLIANCE

Building Fees

An allowance for the increase in Alpha (consent software) charges has increased a number of building fees.

Travel costs set at the IRD tier 1 mileage rate of 95 cents per km for 2024.

Pool inspection fee per inspection to cover staff and administration costs.

Additional workload for accredited and regulatory associated costs has been applied to some fees.

Animal and Dog Control Fees

Discounts similar to other councils have been proposed for dog owners that have a Gold Card and those with a significant number of rural dogs, such as large farms.

Bark collar batteries are now offered for sale alongside the collars.

Grazing rates for stock increased to cover costs of pasture maintenance and staff time.

Environmental Health and Alcohol Licensing

The majority of fees are set by the relevant legislation. Some correction has been made to where amounts in the schedule were not correct.

Alignment to other councils has been made where shared services are involved. Food premises inspection fees are now incorporated into the Food Control Plan fees.

Hawkers, Mobile Shops and Stalls

New fees have been established for stalls, while making allowance for non-commercial stalls such as raffles and street collections, not being required to pay the fee.

Mobile shops and traders now have daily, monthly, and annual fees to provide better cost recovery while giving flexibility for traders.

RESOURCE MANAGEMENT

Increase in some fees to fully recover staff costs and to align with other councils.

Some fees remain unchanged as costs are being recovered, and additional costs can be on-charged, if required.

RECREATION AND PROPERTY

Hall hireage

Hireage of the Les Munro Centre has been simplified to include the electronic systems and items (crockery, tables, chairs, etc.). A Commercial rate has been set to recover the cost of hireage for a full day and an hourly rate.

A community rate at half the commercial rate has been set to support community groups bringing beneficial events to our district.

Bonds for all hall hireage are now by way of a credit card hold, Les Munro has 3 bond levels based on number attending.

Les Munro has a cancellation fee of 50%, if cancelled within 5 working days, and a minimum hireage of 2 hours.

Piopio Hall and Railway building 3 now both have full day and hourly rates, and a minimum 2 hour hireage.

A new fee of \$50.00 will be imposed for pre-inspections of venues if hirer fails to attend within 15 minutes of agreed meeting time.

Elderly Persons Housing

Currently the weekly rentals are being increased by \$5.00 per annum with the objective of moving towards the elderly persons housing becoming cost neutral. This approach would take at least another LTP cycle to achieve. Applying the relative operational cost increases (including rates, overheads, and additional renewals) the room prices would be \$150 for a small single, \$160 for a large single, and \$140 for a bed-sit. This will be reviewed with any submissions after consultation for the Long Term Plan.

Te Kuiti Aerodrome

Ground lease fees have been set for >200sqm and <200sqm sites, commercial and aeroclub landing fees.

COMMUNITY AND PARTNERSHIPS

Waitomo District Library

Most fees have increased by inflation, some retained where appropriate.

DVD collection about to be removed, proposed to offer at no charge to encourage use of the collection before it is discontinued, may encourage people to the library by offering something for free.

New services or board games and 3D printing have been added.

Overdue charges for magazines and board games to encourage quick returns of these popular items.

CORPORATE SERVICES

Photocopying and laminating service is now only offered at the Library. Postage and Courier services are also not required as Paper Plus offer this across the road.

ASSETS

3 Waters Connections

Connection fees for water, wastewater and stormwater include a provision to charge actual costs for pipe length installations past 8 metres. The standard connection fee covers cost of up to 8 metres, after this material costs and day rates are applied by the contractor so these costs will be passed on to the applicant.

Water Supply

Metered water rates are also impacted by cost increases the new rates per m3 above 292m3 proposed are:

Te Kuiti (currently \$3.31)	\$3.94
Piopio (currently \$3.61)	\$4.30
Maniaiti/Benneydale (currently \$3.98)	\$4.74
Mokau (currently \$5.29)	\$6.30

Water metered rates for each scheme will be calculated through the rates modelling once a final rate has been set.

Bulk Water

A new administration fee and annual fee have been added for taking of bulk drinking water. This covers the cost associated with management of hydrant standpipe, contractors, volume of water take calculation and annual calibration of water meter and testing of non-return valve.

Trade Waste

Tankered trade waste costs need to be increased for full cost recovery of disposal of solids, staff time and transport costs. Fees are higher for out of district waste to discourage additional waste coming into the wastewater treatment plant.

Landfill and Transfer Stations

An increase in charges (per tonne) to a number of waste types at the District Landfill due to Emission Trading Scheme charges and an increase in the waste levy (\$60 per tonne as of 1 July 2024) is proposed.

The following types of waste are affected by this increase:

- General refuse
- Green waste
- Timber waste
- Contaminated soils
- Contaminated waste

The official and unofficial rubbish bags are also proposed to be increased by \$0.20 to \$5.00 in keeping with the increased General refuse tonnage price.

The minimum waste charge is proposed to increase to \$12 to cover the increases in operational costs but also to help encourage the landfill to be used for larger waste volumes.

Small waste volumes are more efficiently collected by kerbside collection, and reduced traffic volumes help alleviate Health and Safety issues at the landfill site.

Some items no longer accepted have been removed from the schedule such as shredded tyres and tyres removed from the rim. This reduces the risk of bulk tyre disposals.

Limestone fines, chip and aggregate are also no longer supplied so have been removed.



Submission Form

Proposed Fees and Charges 2024 - 2025

Submissions close 17 May 2024

Sub No.

For office use only

You can share your views by:

- Completing this submission form and returning it to us by:
 - Visiting our office on Rora Street or Queen Street, Te Kuiti
 - emailing it to: haveyoursay@waitomo.govt.nz (scan and pdf or take a photo)
 - Posting to: FREEPOST 112498, Waitomo District Council, PO Box 404, Te Kuiti 3941
- Visiting our website: waitomo.govt.nz/council/haveyoursay and fill an online submission form

Full Name:	
Organisation: <i>(if responding on behalf of)</i>	
Phone: <i>(home/mobile)</i>	
Address:	
Postcode:	
Email:	

The Local Government Act 2002 requires submissions to be made available to the public. Your name and/or organisation will be published with your submission and made available in a report to elected members and to the public. Other personal information supplied (such as address / email address) will be removed from the public copy.

I wish to speak to Council about my submission.

Yes No

(Hearings are scheduled for 28 May 2024. We will contact you to arrange a time.)

YOUR FEEDBACK

Please give us your feedback on the proposed Fees and Charges for 2024-2025

DRAFT

FEES AND CHARGES

2024/25

Effective from 1 July 2024

*All Fees and Charges are inclusive of GST,
with the exception of bonds, penalties and residential housing*

INDEX

COMPLIANCE	10	RECREATION AND PROPERTY	20
Building consent fees	10	Cemeteries (Public Amenities Bylaw Clause 8)	20
Solid Fuel Heaters	10	Hall Hire – Les Munro Centre	20
Other Regulatory Fees and Charges	11	Community Halls.....	21
Building Act 2004 – explanatory note.....	12	Elderly Persons Housing - Tenancy arrangement.	21
COMPLIANCE	12	Parks and Reserves	21
Land Information Memorandum (LIM).....	12	District Aquatic Centre	21
Animal and Dog Control Fees.....	12	Te Kuiti Aerodrome.....	21
Impounding (Poundage) Fees	13	COMMUNITY AND PARTNERSHIPS	22
ENVIRONMENTAL HEALTH AND ALCOHOL		Waitomo District Library	22
LICENSING	13	CORPORATE SERVICES	22
Health Act Licence Fees	13	Official Information	22
Fees for Functions under the Food Act 2014.....	13	GIS System – Generating and Printing of Maps/ Plans.....	23
Hawkers, Mobile Shops, and Stalls (Public Places Bylaw Clause 11)	14	Email and digital	23
Licensing – Alcohol.....	14	ASSETS	23
Licensing – Other	15	Roading	23
Parking Infringement Fees	15	Sewerage Extraction, Treatment and Disposal.....	24
Other Parking Offences.....	15	Piopio Wastewater	24
Towage Fees.....	15	Trade Waste.....	24
Litter Infringement Fee	16	Stormwater.....	24
RESOURCE MANAGEMENT	16	Water Supply (Water Services Bylaw 2015)	24
General.....	16	Bulk Water (tankers/hydrant etc).....	24
Land use consents	16	Solid Waste Management	25
Notified resource consents.....	16	Landfill and Transfer stations	25
Subdivision Consents	17	Landscape Supplies.....	26
Subdivision processes (post approval).....	17		
Other resource management activities	17		
Designations.....	17		
Heritage orders	17		
Plan Change application (to amend the District Plan)	17		
Compliance and monitoring.....	17		
Miscellaneous charges	18		
Hearings	18		
Request for information/supply of resource management documents	18		
Officer’s hourly charge out rates	18		
Mileage.....	19		
Hazardous Activities and Industries List (HAIL) determinations.....	19		
Resource Management - explanatory notes.....	19		

COMPLIANCE		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Building consent fees		
Building Consent cost includes Inspection fee (\$190) and Code Compliance Certificate (\$150) All fees are payable on application.	150.00	200.00
	190.00	160.00
Record of title	30.00	30.00
Production of Project Information Memorandum (PIM)	300.00	315.00
Solid Fuel Heaters		
Freestanding (1 inspection)	535.00	555.00
Insert (2 inspections)	725.00	780.00
Minor Works (1 inspection)		
Garden Sheds		
Basic Warning System		
Marquees	600.00	650.00
Plumbing or Drainage		
Swimming pools/Spa pool fence only		
Minor Building Works (2 inspections)		
Carports		
Demolitions		
Decks	995.00	1060.00
Swimming Pools over 35,000 litre capacity (includes fence)		
Other Buildings (2 Inspections)		
Garages		
Hay Barns	995.00	1060.00
Implement Sheds		
Bridges		
Detached habitable buildings, no plumbing or drainage (5 inspections)		
Sleep Out		
Office		
Studio	1,630.00	1730.00
Additions/alterations up to 30m ²		
Internal alterations to dwellings		
Detached habitable buildings, with plumbing or drainage (6 inspections)		
Sleepout with toilet/shower	1,930.00	2050.00
Additions/alterations up to 60m ² with plumbing and drainage		
Internal alterations to dwellings		
Additions/alterations up to 60m² (6 inspections)	1,930.00	2050.00
Other new buildings up to 60m² excluding dwellings and commercial buildings (6 inspections)	1,930.00	2050.00
<i>Note: For other building work over 60m² the below dwelling and commercial/ industrial fees apply.</i>		
Dairy Sheds (3 inspections)	2,050.00	2170.00
Re-sited Dwellings (3 inspections)	2,300.00	2435.00
Re-sited dwellings with additions or alterations (includes 6 inspections)	3,320.00	3510.00
Dwelling Single Storey up to 100m² (8 inspections)	3,280.00	3460.00
Dwelling Single Storey up to 250m² (9 inspections)	3,580.00	3778.00
Dwelling Single Storey larger than 250m² (9 inspections)	3,930.00	4150.00
Dwelling Two Storey or more up to 250m² (9 inspections)	4,050.00	4270.00
Dwelling Two Storey or more larger than 250m² (9 inspections)	4,450.00	4690.00
Commercial /Industrial up to 300m² (9 inspections)	4,360.00	4600.00
Commercial/Industrial - Basic kit-set type building, no services or internal fit-out (3 inspections)	1,900.00	2015.00
Commercial/Industrial larger than 300m² (9 inspections)	4,910.00	5175.00
Commercial - Internal Alterations (3 inspections)	1,900.00	2015.00
Inspection Fee (compliance inspection/ etc.) per inspection	190.00	190.00
Travel costs – applies to inspections in excess of 5km from the Waitomo District Council Queen Street office	Tier 1 rate per km – 83 cents	Tier 1 rate per km – 95 cents
Inspection fee – swimming / spa pools		
<i>Note: The first triennial inspection is undertaken at no charge. This fee covers all subsequent inspections.</i>	160.00	160.00
Amendments - project value over \$20,001	465.00	500.00

COMPLIANCE		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Amendments – minor works with project value up to \$20,000	250.00	275.00
Compliance Schedules		
New Compliance Schedule (Section 102 Building Act 2004)	380.00	400.00
Amendments to existing Compliance Schedule (Section 106 and 107 Building Act 2004)	280.00	295.00
Request for Extension of Time for a Building Consent – work start or CCC	160.00	168.00
Application for exemption from requirement to carry out seismic work under section 133AN – includes 1 inspection.	679.00	715.00
Applications for waivers or modifications to means of restricting access to residential pools under section 67A – includes 1 inspection.	679.00	715.00
Code Compliance Certificate - CCC	150.00	160.00
Processing of Section 71/77 Certificate	250.00	265.00
Plus on-charge of Solicitors fee to prepare and register certificate. (Actual Cost)	Actual Cost	Actual Cost
Certificate of Acceptance - Section 41(c) (1 inspection) Any building work in respect of which a building consent cannot practicably be obtained in advance because the building work has to be carried out urgently.	940.00	990.00
Certificate of Acceptance - Section 96(1)(a) (1 inspection) (i) the work was done by the owner or any predecessor in title of the owner; and (ii) a building consent was required for the work but not obtained. (In addition to the fees that would have been payable had the owner or previous owner applied for a building consent before carrying out the building work)	1,600.00	2000.00
Certificate of Public Use (1 inspection)	650.00	685.00
Certificate of Public Use – reissue for extension of time (1 inspection)	350.00	350.00
Notice to Fix (1 inspection)	450.00	475.00
Accreditation Levy (consents valued over \$20,000)	1.10 per \$1,000	1.75 per \$1,000
Building Research Levy For every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable	1.00 per \$1,000	1.00 per \$1,000
MBIE Levy For every building consent with an estimated value of \$65,000 and over, \$1.75 per \$1,000 is payable	1.75 per \$1,000	1.75 per \$1,000
Lapsed or Refused Building Consents Refunds will be paid to the person(s) who paid the fees on application. <i>Note: Refund will have an administration fee deducted (see below)</i>	Refund of BRANZ and MBIE levies, ccc and unused inspection fees, and less administration fee	Refund of BRANZ and MBIE levies, ccc and unused inspection fees, and less administration fee
Administration fee for refund on refused or lapsed consents	200.00	210.00
Peer Review of Specific Designs by External Agents	Actual Cost	Actual Cost
Any additional costs incurred in processing a building consent shall be recoverable on actual and reasonable basis.	160.00 per hour	170.00 per hour
Applying for an exemption from requiring a building consent under schedule 1 clause 2 of the Building Act 2004, project value over \$20,001. <i>Note: this is an application for an exemption only. It is not guaranteed that the exemption will be granted. The application fee is non-refundable.</i>	525.00	555.00
Applying for an exemption from requiring a building consent under schedule 1 clause 2 of the Building Act 2004, project value up to \$20,000 <i>Note: this is an application for an exemption only. It is not guaranteed that the exemption will be granted. The application fee is non-refundable.</i>	250.00	265.00
Application for an exemption to carry out seismic work (1 inspection) Process application for exemption from requirement to carry out seismic work on a building subject to an earthquake-prone building notice (Section 133AN Building Act 2004)	600.00	630.00
Other Regulatory Fees and Charges		
Overseas investment certificates – for determining and issuing	315.00	330.00
Section 348 – Right of way (ROW) application – processing application for ROW under the Local Government Act 1974	630.00	680.00
Sale and Supply of Alcohol Certificates for Building Certification	210.00	220.00

COMPLIANCE		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Record of Title search	30.00	30.00
Fee for uplifting building line restrictions. Note: <i>It is not guaranteed that the building line restriction will be approved. The application fee is non-refundable.</i> Note: <i>There are legal fees associated with having the BLR removed from the Record of Title. These legal fees are not included in this fee. Please enquire with your solicitor or conveyancer regarding their fees.</i>	630.00	700.00

Building Act 2004 – explanatory note

- These fees and charges become operative on 1 July 2024 and will apply for all work carried out and decisions issued on or after 1 July 2024, irrespective of when the application was lodged with the Council.
- The charges set out in this schedule are pursuant to Subpart 9, Section 281 A, B and C of the Building Act 2004.
- All such charges are stated inclusive of GST at 15%, however should the GST rate be amended, GST will be charged at the prevailing rate.
- Where a fixed charge is in any particular case inadequate pursuant to section 281B to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge to the Council.

Charge-out rates for council officers and mileage

Charge out rates for Council officers are set out in this schedule and:

- Are fixed charges;
- If reference is made in the schedule to actual staff time, it will be charged in accordance with the relevant hourly charge-out rates;
- The charge-out rates for Council officers and for mileage will apply to all matters listed in the Schedule so that:
 - if the fixed charge which has been paid in advance is greater by more than \$50.00 than the actual and reasonable costs incurred by the Council relating to that application, a refund will be given when those costs are finally assessed; and
 - if the actual and reasonable costs incurred by the Council relating to that application are inadequate to enable the Council to recover its actual and reasonable costs then additional charges calculated for staff time at the same rate will be payable (as well as any other items of additional charge which may have been incurred).

COMPLIANCE		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Land Information Memorandum (LIM)	315.00	330.00
Administration Fee for refund on cancelled LIM (note where substantial work has been completed on the LIM a refund will not be given; where substantial work has not been completed, the LIM fee will be refunded minus the administration fee).	52.50	55.00
Hardcopy LIM	21.00	25.00
Animal and Dog Control Fees		
All Fees are set in accordance with the Dog Control Act 1996 and by Council Resolution.		
Urban Fee (for dogs in an urban area which comply with the provisions of Dog Control Act 1996)	125.00	130.00
Spayed or Neutered Dogs in the Urban Area	93.00	98.00
Selected Owner (Dog Control Policy) Dogs	73.00	77.00
Gold card discount of 10% for urban dogs	New charge	117.00
Rural Dogs	52.00	55.00
Rural Dogs > 5 For every 5 rural dogs you register the 6th dog registration is free if paid on or before registration date.	New charge	Multiple rural dog discount
Late registration fee	50% of the fee that would have been payable if that dog had been registered on the	50% of the fee that would have been payable if that dog had been registered on the

COMPLIANCE		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
	first day of the registration year.	first day of the registration
Dangerous Dogs registration fee	150% of the fee that would apply if the dog were not classified as a Dangerous Dog.	150% of the fee that would apply if the dog were not classified as a Dangerous Dog.
Disability Assist Dog registration fee <i>Note: To be eligible, the dog must be certified as a disability assist dog in accordance with Schedule 5 of the Dog Control Act 1996.</i>	No charge	No charge
Replacement Registration Tag	5.00	5.25
Impounding (Poundage) Fees		
The owner of an impounded dog that is not claimed or signed over to Council remains liable for all impounding and sustenance fees irrespective of the fate of the dog.		
Seizure Fee (per dog seized)	65.00	68.00
First Impounding (registered dog)	70.00	75.00
First Impounding (unregistered dog)	105.00	110.00
Second Impounding	145.00	150.00
Third and subsequent impounding	210.00	220.00
Plus Sustenance fees - per day	18.00	18.00
Re-Homing Fee Re-homing of unwanted/ unclaimed dogs (unregistered) dogs will be the applicable registration fee and micro-chipping fee and all other reasonable associated costs.		Applicable costs
Surrender/disposal fee (in addition to applicable impounding charges and sustenance)	80.00	80.00
Micro-chipping Fee	25.00	30.00
Consent to keep more than 2 dogs in the urban area. Provided that if more than one inspection is required prior to approval, a further fee of \$30.00 will apply per inspection.	40.00	60.00
Barking collars	35.00	40.00
Batteries for barking collars	New product	6.00
First impounded animal	115.50	125.00
Per animal thereafter (impounded at the same time as the first impounded animal)	42.00	45.00
Subsequent Impounding – within any 24 month period involving animals owned by the same person/organisation	231.00	245.00
Per animal thereafter (impounded at the same time as the subsequently impounded animal)	42.00	45.00
Driving charges – (per hour, per officer) - leading, driving or conveying stock (pursuant to section 14 of the Impounding Act 1955) plus mileage at local government rates, plus any other reasonable costs incurred, including the full costs of any after-hours response	131.00	140.00
Grazing (per day) – horses, cattle, mules, ass, deer, pigs plus costs of any hard/ supplementary feeds i.e. hay, grain	8.00	10.00
Grazing (per day) – sheep, goats, and any others plus costs of any hard/ supplementary feeds i.e. hay, grain	2.00	5.00
Advertising costs (pursuant to the Impounding Act 1988)	Actual cost	Actual cost

ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Health Act Licence Fees		
Amusement Device Permits (Section 11 Amusement Device Regulations 1978)		
1. First Device (first 7 days or part thereof)	11.50	10.00
2. Each additional Device (first 7 days or part thereof)	2.30	2.00
3. Each device for further period of 7 days or part thereof		1.00
Fees for Functions under the Food Act 2014		
All administration and verification activities including annual verification, reporting, non-	170.00	185.00

ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
conformance visits and any activity not specified in the schedule below		
Fees applicable to Template Food Control Plans		
Application for new registration of Template Food Control Plan <i>(plus hourly rate of 185 after the first hour)</i>	430.00	450.00
Application for renewal of registration of Template Food Control Plan <i>(plus hourly rate of 185 after the first hour)</i>	170.00	360.00
	170.00	185.00
Application for a significant amendment (section 45(3)) of registration of Template Food Control Plan, or move from Template Food Control Plan to National Programme <i>(plus hourly rate of 185 after the first hour)</i>	170.00	180.00
	170.00	185.00
Application for a minor amendment (section 45(2)) of registration of Template Food Control Plan. <i>Note: Minor changes constitute changes to details such as contact information (email, phone, day to day manager, and postal address).</i>	No charge	80.00
Voluntary suspension of Template Food Control Plan <i>(plus hourly rate of 185 after the first hour)</i>	85.00	90.00
	160.00	185.00
Fees applicable to National Programmes		
Application for new registration of premises under a National Programme <i>(plus hourly rate of 185 after the first hour)</i>	430.00	450.00
		185.00
Application for renewal of registration of premises under a National Programme. <i>(plus hourly rate of 185 after the first hour)</i>	115.00	360.00
	170.00	185.00
Application for significant amendment (section 81) of registration under a National Programme or move from National Programme to Template Food Control Plan during the registration year. <i>(plus hourly rate of 185 after the first hour)</i>	170.00	180.00
	170.00	185.00
Application for a minor amendment of registration under a National Programme, such as a change in contact information, trading name.	No charge	180.00
Voluntary suspension of National Programme. <i>(plus hourly rate of 185 after the first hour)</i>	85.00	90.00
	160.00	185.00
Issue of improvement notice, or review of an improvement notice. <i>(plus hourly rate of 185 after the first hour)</i>	155.00	170.00
	170.00	185.00
	155.00	170.00
Application for statement of compliance. <i>(plus hourly rate of 185 after the first hour)</i>	170	185.00
Copy of Food Control Plan folder and documents.	25.00	30.00
Cancelling an audit or verification within 24 hours of the scheduled date and time of audit.	105.00	110.00
Administration fee for refund on cancelled applications pursuant to the Food Act (note where substantial work has been completed on the application a refund will not be given, where substantial work has not been completed, the application fee will be refunded minus the administration fee).	52.50	55.00
Hawkers, Mobile Shops, and Stalls (Public Places Bylaw Clause 11)		
Hawkers		
Note: Some applicants may be eligible for a fee waiver -to check for eligibility please enquire with WDC Customer Services.	63.00	66.00
<i>Street stalls, raffle days, street collections - non commercial</i>	New charge	Free
<i>Street Stalls day</i>	New charge	20.00
<i>Street Stalls month</i>	New charge	60.00
Mobile Shop		
<i>Mobile Shop 1 day rate</i>	New charge	40.00
<i>Mobile shop 1 month rate</i>	New charge	80.00
<i>Mobile shop annual fee</i>	New charge	400.00
<i>Mobile Trader 1 day rate</i>	New charge	40.00
<i>Mobile trader 1 month rate</i>	New charge	80.00
<i>Mobile Trader annual fee</i>	New charge	400.00
Impounding of Stereo		
<i>Impounding Charges for Stereo (RMA 1991 sec 336). Note: Impounded stereo will be sold after six months if not claimed and impounding fees not paid.</i>	189.00	198.45
Licensing – Alcohol (Ref: Sale and Supply of Alcohol (Fees) Regulations 2013)		
New Licenses, Renewals and Variations		
Existing premises - Section 100(f) certificates certifying that the proposed use of the premises	150.00	157.50

ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
meets the requirements of the RMA		
New or altered premises - Section 100(f) certificates certifying that the proposed use of the premises meets the requirements of the RMA	250.00	262.50
Off/On/Club Application Fee – Very Low Risk	368.00	368.00
Off/On/Club Application Fee – Low Risk	609.50	609.50
Off/On/Club Application Fee – Medium Risk	816.50	816.50
Off/On/Club Application Fee – High Risk	1,023.50	1,023.50
Off/On/Club Application Fee – Very High Risk	1,207.50	1,207.50
Annual Fees		
Off/On/Club Application Fee – Very Low Risk	161.00	161.00
Off/On/Club Application Fee – Low Risk	391.00	391.00
Off/On/Club Application Fee – Medium Risk	632.50	632.50
Off/On/Club Application Fee – High Risk	1,035.50	1,035.50
Off/On/Club Application Fee – Very High Risk	1,437.50	1,437.50
Managers Certificate – New and Renewal	316.25	316.25
Temporary Authority	296.70	296.70
Special Licences		
Class 1	575.00	575.00
Class 2	207.00	207.00
Class 3	63.25	63.25
Administration fee for refund on cancelled sale and supply of alcohol applications (note where substantial work has been completed on the application a refund will not be given, where substantial work has not been completed, the application fee will be refunded minus the administration fee)	50.00	53.00
Licensing – Other		
Transfer of Certificates of Registration or Licence <i>Note: This covers transfer of certificates of registration or licence due to change in ownership of the business.</i>	94.50	100.00
Offensive Trades – Registration Fees	252.00	
Saleyards – Registration Fees	252.00	265.00
Hairdressers – Registration Fees	252.00	265.00
Funeral Director – Registration Fees	252.00	265.00
Mortuary Premises – Registration Fees	252.00	265.00
Camping Grounds – Registration Fees	252.00	265.00
Skateboarding impounding fee	63.00	66.00
Application for Lease of Airspace	105.00	110.00
Lease of Airspace	Charge will be assessed on a site by site basis	Charge will be assessed on a site by site basis
Parking Infringement Fees		
Excess Parking – For parking on a road in breach of the provisions of Waitomo District Council’s Land Transport Bylaw 2015, in excess of a period fixed by the bylaw or otherwise where the excess is:		
Not more than 30 minutes	12.60	12.00
More than 30 minutes but not more than 1 hour	15.70	15.00
More than 1 hours but not more than 2 hours	22.00	21.00
More than 2 hours but not more than 4 hours	31.50	30.00
More than 4 hours but not more than 6 hours	44.10	42.00
More than 6 hours	59.80	57.00
Other Parking Offences		
Parking on designated bus stop	42.00	40.00
Parking on designated loading zone	42.00	40.00
Parking on a footpath	42.00	40.00
Parking contrary to parking signage	42.00	40.00
Parking on ornamental verge	42.00	40.00
Parking within 1 m of a vehicle entrance	42.00	40.00
Parking on or within 6m of an intersection	63.00	60.00
Inconsiderate parking	63.00	60.00
Double parking	63.00	60.00
Parking on a yellow broken line	63.00	60.00
Parking in a designated space for disabled persons	157.00	150.00
Towage Fees		
Towage fees are additional to the above fines.	Actual Cost	Actual Cost

ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING			
Description		2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Litter Infringement Fee			
Litter, of less than or equal to 1 litre, left in a public space, or on private land, without the occupier's consent – First Offence		105.00	110.00
Litter, of less than or equal to 1 litre, left in a public space, or on private land, without the occupier's consent – Second or Subsequent Offence within a Year		420.00	400.00
Litter, of more than 1 litre and less than or equal to 20 litres ¹ , left in a public space, or on private land, without the occupier's consent – First Offence		157.00	165.00
Litter, of more than 1 litre and less than or equal to 20 litres ¹ , left in a public space, or on private land, without the occupier's consent – Second or Subsequent Offence within a Year		420.00	400.00
Litter, of more than 20 litres ¹ and less than or equal to 120 litres ² , left in a public space, or on private land, without the occupier's consent – First Offence		262.00	275.00
Litter, of more than 20 litres ¹ and less than or equal to 120 litres ² , left in a public space, or on private land, without the occupier's consent – Second or Subsequent Offence within a Year		420.00	400.00
Litter, of more than 120 litres ² left in a public space, or on private land, without the occupier's consent – First Offence		420.00	400.00
Litter, of more than 120 litres ² left in a public space, or on private land, without the occupier's consent – Second or Subsequent Offence within a Year		420.00	400.00
Hazardous ³ or offensive litter ⁴ left in a public space, or on private land without the occupier's consent – First Offence		420.00	400.00
Hazardous ³ or offensive litter ⁴ left in a public space, or on private land without the occupier's consent – Second or Subsequent Offence within a Year		420.00	400.00
<p>1- 20 litres is the approximate maximum capacity of two standard supermarket bags in normal conditions</p> <p>2- 120 litres is the approximate maximum capacity of a standard mobile garbage bin in normal conditions (for example the red lid 'wheelie bin' used for domestic refuse collection in the Waitomo area)</p> <p>3- Hazardous litter includes broken glass, barbed wire, jagged metal, medicines, hazardous waste etc</p> <p>4- Offensive waste includes rotting food, animal remains, faeces including discarded nappies etc</p>			

RESOURCE MANAGEMENT			
Description		2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
General			
Pre application	Pre application meeting	Actual staff time	Actual staff time
Lodgment meeting	To lodge any consent	Actual staff time	Actual staff time
Pre-hearing meeting	For any meeting or mediation held (s99)	Actual staff time	Actual staff time
Deemed Boundary Activity (s87BA)	Consider and issue notice	Fixed 400.00	Fixed 420.00
Marginal or temporary rule breaches / exemptions(s87BB)	Consider and issue notice (if applicable)	Fixed 600.00	Fixed 700.00
<i>Note: please discuss this with Council's Planner prior to application</i>			
Land use consents			
Application or land use consent	All land use consents, except as otherwise provided below	Deposit 1500.00	Deposit 1500.00
Notified resource consents			
Limited notified consent	Any resource consent application that requires limited notification	Deposit 6,500.00	Deposit 6,500.00
Notified consent	Any resource consent application that requires public	Deposit 10,000.00	Deposit 10,000.00

RESOURCE MANAGEMENT			
Description		2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
	notification		
Subdivision Consents			
Application for subdivision consent	Creating 9 lots or less where no road/reserves proposed	Deposit 3,000.00	Deposit 3,000.00
Application for subdivision consent	Creating 10 lots or more, or any subdivision where a road/reserve is proposed	Deposit 4,500.00	Deposit 4,500.00
Application for joint subdivision and land use consent	For any joint subdivision and land use application	Deposit 4,500.00	Deposit 4,500.00
Subdivision processes (post approval)			
Section 223 certification	for subdivisions < 2 Lots	250.00	300.00
Section 223 certification	For subdivisions > 3 Lots	600.00	600.00
Section 224C certification		250.00	500.00
Section 241	Cancellation/partial cancellation of amalgamation condition	Fixed 450.00	Fixed 550.00
Section 221	Consent notice – preparation, authorisation, change or cancellation	Fixed 300.00	Fixed 350.00
Cross lease	Amendments to flats plans	Deposit 600.00	Deposit 630.00
Engineering	For inspections of any works for conditions, including checking engineering plans and any amendments	Actual staff time	Actual staff time
Other resource management activities			
Section 127	Application to change or cancel condition(s) of consent (non-notified only, notified consents will be charged the relevant notification fee)	Deposit 1500.00	Deposit 1500.00
Section 125/126	Applications for extensions of consent periods	Deposit 600.00	Deposit 600.00
Section 124	Exercise of resource consent while applying for new consent	Deposit 1,500.00	Deposit 1,500.00
Section 128-132	Review of consent conditions (non-notified only, notified consents will be charged the relevant notification fee)	Deposit 800.00	Deposit 800.00
Section 134	Transfer of holders interest in a consent (fixed fee)	Deposit 150.00	Deposit 150.00
Section 139A	Existing use right determination	Deposit 2,000.00	Deposit 2,000.00
Section 138	Application to surrender a resource consent	Deposit 500.00	Deposit 500.00
Section 139	Application for Certificate of Compliance	Deposit 1,000.00	Deposit 1,000.00
Section 357	Objection pursuant to sections 357(A) or (B)	Deposit 450.00	Deposit 450.00
NES	Confirmation of compliance with National Environmental Standard	Actual staff time	Actual staff time
Other	Any application pursuant to the RMA not listed elsewhere	Deposit 1,500.00	Deposit 1,500.00
Designations			
Public or limited notified	Notice of Requirement for Designation	Deposit 10,000.00	Deposit 10,000.00
Non-notified	Notice of Requirement for Designation	Deposit 5,000.00	Deposit 5,000.00
Sections 181, 182	Requirement for alteration or removal/partial removal of designation	Deposit 1,500.00	Deposit 1,500.00
Section 184/184A	Application to determine designation lapsing	Deposit 2,500.00	Deposit 2,500.00
Section 180	Transfer of rights and responsibilities for designations	Deposit 1,500.00	Deposit 1,500.00
Sections 177, 178	Request to the requiring authority responsible for an earlier designation. Application to do anything which would prevent or hinder the public work or project	Deposit 600.00	Deposit 600.00
Section 176	Application for outline plan	Deposit 800.00	Deposit 800.00
Section 176A (2)	Waiver of requirement for outline plan	Deposit 250.00	Deposit 250.00
Heritage orders			
Sections 189/189A, 196, 177	Requirement for a heritage order. Requirement for removal of heritage order. Request to requiring authority responsible for the earlier heritage order.	Deposit 1,500.00	Deposit 1,500.00
Plan Change application (to amend the District Plan)			
1st schedule	Processing, considering and determining a private plan change application.	Deposit 30,000.00	Deposit 30,000.00
Compliance and monitoring			
General	Administration, review, correspondence.	Actual staff time	Actual staff time
Inspections (excluding engineering)	To monitor progress with giving effect to any resource consent, and compliance with consent conditions.	150.00 per inspection	150.00 per inspection

RESOURCE MANAGEMENT			
Description		2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Engineering	For any inspection required.	Actual staff time	Actual staff time
Miscellaneous charges			
Legal instruments	Search for easement documents, covenants, encumbrances, or any other document registered on Certificates of Title.	Actual staff time + LINZ costs	Actual staff time + LINZ costs
Affixing council's seal/authorising document	For administrative costs incurred in affixing council's seal and/or signature to any document where a charge is not otherwise listed.	Fixed 170.00	Fixed 250.00
Variation/cancellations	Variation or cancellation of any legal document/instrument not otherwise listed.	Fixed 450.00	Fixed 450.00
Public notice	Costs associated with public notices.	Actual staff time + advertisement fees	Actual staff time + advertisement fees
Signs	Affixing signs on site.	Fixed 35.00 per sign	Fixed 35.00 per sign
Delegated approvals	Staff decision on application, acting under delegated authority.	Actual staff time	Actual staff time
Bonds – excluding engineering	Preparation, release and signing of any bond (excluding engineering).	Fixed 300.00	Fixed 1000.00
Bonds - engineering	Preparation, release and signing of any bond - engineering (roading and servicing works).	Fixed 400.00	Fixed 1000.00
Consultants	The applicant will reimburse council for any fees paid by council to any consultants.	Actual consultant costs + actual costs	Actual consultant costs + actual costs
Noise control (for the return of equipment seized under the RMA)	For the return of equipment seized under the RMA.	Fixed 180.00	Fixed 180.00
Hearings			
Attendance	A charge will be made for the costs of all staff and/ or consultants required to attend a hearing.	Actual staff/ consultant time	Actual staff/ consultant time
Hearing by commissioner(s)	Where independent commissioner(s) preside.	Actual costs	Actual costs
Hearings by commissioner(s) where requested pursuant to s100A of the RMA	1. Where applicant requests (whether or not also requested by a submitter(s)) 2. Where requested by a submitter(s): (a) The applicant shall pay the amount WDC estimates it would cost for the applicant to be heard and decided if the request was not made. (b) The submitter(s) who made the request will pay equal shares of any amount by which the cost of the application being heard/decided exceeds the amount payable by the applicant (i.e. in (a) above).	Actual costs to be paid by applicant Actual costs As per 2(a) and (b)	Actual costs to be paid by applicant Actual costs As per 2(a) and (b)
Note: applies to applicants and Requiring Authorities			
Hearing by Council	A charge will be made per councillor, as set by the Renumeration Authority , including time spent on site visits.	260.00 + 204.00 for each half hour or part	\$93 for Hearing Member \$116 for Hearing Chair
Postponement/withdrawal or cancellation	If the applicant fails to give a minimum of 5 working days written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing.	Actual Costs	Actual Costs
Venue	Hiring a venue for the hearing	Actual Costs	Actual Costs
Request for information/supply of resource management documents			
Providing information	Any request to provide information in respect of the District Plan or any consent.	Actual staff time	Actual staff time
Providing copies	Copying information relating to consents and Council's functions under section 35 of RMA and the supply of any document.	Actual staff time + photocopying costs	Actual staff time + photocopying costs
Waitomo District Plan	Full printed copy of text and planning maps.	157.00 per copy	200.00 per copy
Photocopying – charged as per Council’s corporate rate			
Officer’s hourly charge out rates			
General Manager – Strategy and Environment		200.00 per hour	200.00 per hour
Managers – any other		185.00 per hour	185.00 per hour
Principal / Senior Planner		185.00 per hour	185.00 per hour
Planner		175.00 per hour	175.00 per hour
Engineer		170.00 per hour	170.00 per hour
Technical staff – any other		170.00 per hour	170.00 per hour

RESOURCE MANAGEMENT		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Team Leader Monitoring and Compliance/ Officer	160.00	160.00
Environmental Health Officer	170.00 per hour	185.00 per hour
Administrator (any) and any other staff member not listed	100.00 per hour	100.00 per hour
Consultant	Actual costs	Actual costs
Mileage		
For each kilometre travelled	1.25 per km	1.35 per km
Hazardous Activities and Industries List (HAIL) determinations		
Investigation fee	157.00	157.00

Resource Management - explanatory notes

These fees and charges become operative on 1 July 2024 and will apply for all work carried out and decisions issued on or after 1 July 2024, irrespective of when the application was lodged with the Council.

Fixed charges

- The charges set out in this schedule are charges which are fixed pursuant to Section 36 of the Resource Management Act 1991 (RMA).

All such charges are stated inclusive of GST at 15%, however should the GST rate be amended, GST will be charged at the prevailing rate.

- All fixed charges are payable in full in advance. Pursuant to Section 36AAB (2) of the RMA, the Council will not perform the action or commence processing the application to which the charge relates until it has been so paid.

Note: Documentation or certificates will not be issued until payment of charges have been cleared.

Additional charges

Where a fixed charge is in any particular case inadequate to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge to the Council.

The following may also be included as additional charges:

- If it is necessary for the services of a consultant to be engaged by the Council (including their attendance at any hearing or meeting) then the consultant’s fees will be charged in full to the applicant as an additional charge;
- If any legal fees are incurred by the Council in relation to legal advice obtained for any particular application, including any fees incurred if Council’s solicitor is required to be present at any hearing, mediations or meetings, these fees will be charged in full to the applicant as an additional charge;
- If any Commissioner hearing fees and associated costs are incurred in considering and determining any particular application, these fees will be charged in full to the applicant as an additional charge.

Purpose

The purpose of each fixed charge and any additional charge is to recover the actual and reasonable costs incurred by the Council in receiving and processing applications and in issuing decisions and monitoring performance of conditions.

Charge out rates for council officers and mileage

Charge out rates for Council officers are set out in this schedule and:

- Are fixed charges;
- If reference is made in the schedule to actual staff time, it will be charged in accordance with the relevant hourly charge-out rates;
- The charge-out rates for Council officers and for mileage will apply to all matters listed in the Schedule so that:
 - if the fixed charge which has been paid in advance is greater by more than \$20.00 than the actual and reasonable costs incurred by the Council relating to that application, a refund will be given when those costs are finally assessed; and
 - if the actual and reasonable costs incurred by the Council relating to that application are inadequate to enable the Council to recover its actual and reasonable costs then additional charges calculated for staff time at the same rate will be payable (as well as any other items of additional charge which may have been incurred)

Remission of fees

Staff with delegated authority may decide to reduce any charges Section 36AAB(1) of the RMA.

RECREATION AND PROPERTY		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Cemeteries (Public Amenities Bylaw Clause 8)		
Te Kuiti Cemetery		
Plot Purchase (Berm and Lawn Cemetery)		
Adult	1708.00	1793.00
Child (under 12 years)	718.00	754.00
Ashes Plot		
Ashes Wall	363.00	381.00
Garden of Memories	485.00	509.00
RSA		
Interment Fees Te Kuiti		
Adult	1312.00	1378.00
Child (under 12 years)	681.00	715.00
Ashes interment	275.00	289.00
Stillborn	146.00	153.00
Rural Cemeteries: Piopio, Mokau, Te Waitere and Aria		
Plot Purchase		
Adult	1267.00	1330.00
Child (under 12 years)	530.00	557.00
Ashes Plot	220.00	231.00
Interment Fees		
Adult	1399.00	1467.00
Child (under 12 years)	692.00	726.60
Ashes interment	385.00	404.00
Stillborn	216.00	227.00
Sundry (for all cemeteries in the District)		
Extra for breaking concrete	172.00	180.60
Additional depth	241.00	253.00
Extra Saturday	231.00	243.00
Extra Public Holiday	462.00	485.00
Fixing of Plaque	172.00	181.00
Disinterment Fees (all Cemeteries)		
An estimate will be provided to customer, actual cost will be charged		
Burial	Actual Cost Plus 10% Administration	Actual Cost Plus 10% Administration
Ashes	Actual Cost Plus 10% Administration	Actual Cost Plus 10% Administration
Non-Residents (out of district burials)		
	Add 60% to plot purchase	Add 60% to plot purchase
Research Fees	63.00	66.00
Hall Hire – Les Munro Centre		
Full day - Commercial	910.00	960.00
Full Day - Community Group*	New charge	480.00
Hourly Rate - Commercial	New charge	120.00
Hourly Rate - Community Group*	New charge	60.00
Funeral Rate	321.00	480.00
Booking Fee	New charge	5.00
Bond - Credit card hold	New charge	50.00
<i>Bookings of less than 50 people - card holder bond \$50.00. Bookings of more than 50 people and less than 100 people - card holder bond \$250.00. Bookings of more than 100 people - card holder bond of \$500.00</i>		250.00
<i>250.00</i>		500.00
<i>Cancellation Fee - 50% of the hire cost if canceled within 5 working days</i>		New charge
<i>A minimum hire duration of 2 hours applies to Les Munro Centre, Railway Building 3 and Piopio Hall, a fee of \$50.00 will be imposed for pre-inspections if hirer fails to attend within 15 minutes of agreed meeting time.</i>		
<i>*Community Group means a not-for-profit organisation that has the primary objective to provide programmes, services or activities that benefit any or all of the social, cultural, economic, and environmental wellbeing of communities.</i>		
		50% of hire cost

RECREATION AND PROPERTY		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Community Halls		
Piopio Hall		
Complex hire		
Full day	220.00	160.00
Hourly rate	39.00	20.00
PA system	70.00	No charge
Bond – Credit card hold of \$100.00	105.00	100.00
Te Kuiti Railway Station Buildings 3		
Full day	134.00	140.00
Hourly rate	31.00	32.00
Bond - Credit card hold of \$100.00	106.00	100.00
<i>Community Groups may be eligible for a subsidy for hall hireage. To check for eligibility please enquire with WDC Customer Services.</i>		
Elderly Persons Housing - Tenancy arrangement		
Small single bedroom - per week	\$130.00	150.00
Large single bedroom - per week	\$140.00	160.00
Bedsit - per week	\$120.00	140.00
Parks and Reserves		
Commercial Users Only – All Parks		
Ground Hire (per day)	349.00	366.00
Bond	To be determined on hire but no less than 500.00.	525.00
Application fee for an Activity Requiring Authorisation pursuant to the Reserve Management Plan	160.00	168.00
Application fee for a variation to an existing Activity Requiring Authorisation pursuant to the Reserve Management Plan	160.00	168.00
Application fee for an allowed activity pursuant to the Reserves Management Plan	New charge	30.00
District Aquatic Centre		
Adult	4.70	5.00
Adult swimmer with an under 5	3.20	3.50
Seniors	3.20	3.50
Disability/health (green script of letter from health professional required)	2.10	2.10
Child	2.10	2.50
Students	3.20	3.50
Under 5's		
Spectators	1.00	1.00
Learn to Swim Classes (per lesson)	12.60	13.50
Hire of whole complex (per hour) under 50 swimmers + 31.00 for lifeguard per hour	105.00	110.00
Hire of whole complex (per hour) over 50 swimmers + 31.00 per lifeguard per hour e.g. 300 people would require 6 lifeguards	105.00	110.00
Lane Hire (per lane per hour)	16.80	17.50
Lane Hire for Swimming Club (per lane per hour)	12.60	13.20
Schools Base Fee (per hour)		
31.00 per lifeguard per hour	37.00	39.00
BBQ Hire (per hour)		
a refundable cleaning bond of 22.00	31.50	33.00
Te Kuiti Aerodrome		
Visiting Aircraft Landing Fee	11.00	15.00
Touch and go First	11.00	15.00
Te Kuiti Aeroclub Members Landing Fee		15.00
Commercial Users		20.00
Annual Plane Storage (casual)	525.00	562.00
Ground lease fees (annual) >200sqm	Market rates	\$3.18/sqm
Ground lease fees (annual) <200sqm	Market rates	\$6.61/sqm

COMMUNITY AND PARTNERSHIPS		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Waitomo District Library		
Rentals (Fiction) – Books up to 4 years old (Rental 21 Days)	0.60	0.60
Rentals (Fiction) – Books over 4 years old (Rental 21 Days)	No charge	No charge
Bestseller Collection - 14 day hire	5.20	5.50
Classic DVDs - 1 week hire	1.00	No charge
DVDs - 1 week hire	2.00	No charge
Electronic Games - 1 week hire	3.00	2.00
Magazines - 1 week hire	1.60	1.60
Jigsaw Puzzles (21 days)	2.10	2.20
Children's Wooden Puzzles (21 days)	No charge	No charge
Rental Talking Books	1.60	1.70
Board games	New collection	2.50
Kit Collection (3 Days)	5.80	6.10
Kit Collection (3 Days) – high value kits	10.00	11.00
Kit Collection (1 week)	10.50	11.00
Lost or Damaged Items	Replacement Cost Plus 7.30	Replacement Cost Plus 7.30
Books by Mail - postage fee (per item)	6.30	6.30
Requests to other Libraries (per item) where reciprocal agreement exists	6.30	6.30
Requests to other Libraries (per item) where no reciprocal agreement exists	25.20	26.50
International Requests to other Libraries (per item)	52.50	55.10
Aotearoa Peoples Network (APNK) internet/computer charges	No charge	No charge
Items requests/hold, per request	No charge	No charge
Annual Non-Resident Fee (excluding Ōtorohanga and Ruapehu District)	47.20	49.60
Membership Card (initial)	No charge	No charge
Temporary membership bond	21.00	22.00
Lost Membership Card replacement	5.20	5.50
Covering Books (Small)	5.20	5.50
Covering Books (Large)	6.30	6.60
Scanning (per request)	0.60	0.6
Binding documents	5.20	5.50
Sale of Books	0.90	0.90
Sale of Books - Fill a Bag	3.15	3.30
Library Bags	6.00	6.30
Overdue Charges		
Overdues – (per day per book) Book collection	No charge	No charge
Over dues - All DVDs and Games (per day, per item)	1.30	No charge
Magazines – Overdues – Magazine (per day)	New charge	0.10 per day
Overdues - Board Games (per day)	New charge	0.50 per day
Overdues - Kit Collection per day	No charge	1.50 per day
3D printing service		
3D printing	New service	2.00 Service fee + 0.30 per gram of filament.
Photocopying		
A4 Black and White printing/photocopying – Per side	0.20	0.20
A4 Colour printing/photocopying – Per side	0.40	0.40
Laminating		
A4, per page	3.20	3.40
A3, per page	6.30	6.70

CORPORATE SERVICES		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Official Information		
Handling of enquiries - charge per half hour plus actual and reasonable costs (first hour free of charge)	50.00	38.00
Supply of property records (Hardcopy property files accessed by a customer)	10.50	11.00
Record of Title	31.50	30.00

CORPORATE SERVICES

Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
GIS System – Generating and Printing of Maps/ Plans		
A4 (Plan)	0.40	0.50
A4 (Aerial)	0.60	0.70
A3 (Plan)	1.05	1.10
A3 (Aerial)	2.00	2.10
A2 Plotter (plan)	5.00	5.30
A2 Plotter (aerial)	10.50	11.00
A1 Plotter (plan)	8.20	8.60
A1 Plotter (aerial)	12.60	13.30
A0 Plotter (plan)	15.50	16.30
A0 Plotter (aerial)	19.50	20.50
Creation of non-standard maps / plans (cost is per half hour plus printing fees)	50.00	52.50
Supply of data in digital form by email (cost is per half hour)	50.00	52.50
Property number, allocation only (urban and rural RAPID number)	No charge	No charge
Email and digital		
Supply of data in digital format by email. Includes producing a document by computer and sending via email to customer. (per half hour plus actual and reasonable costs)	50.00	52.50
Supply of information regarding Rating Information Database to commercial entities (per half hour plus actual and reasonable costs – minimum charge one hour)	50.00	52.50
Community Owned Facility Insurance		
Administration fee	105.00	110.00

ASSETS

Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Roading		
Traffic Management Plans (TMP) – Processing Fee		
Vehicle crossing and minor works	150.00	157.50
Major works 5+ days or pavement excavation	300.00	315.00
Event minor less 1000 people	150.00	157.50
<i>Does not include Road Closure Fee - Traffic Management Coordinator may use discretion to waive Road Closure Fee dependent on complexity of TMP.</i>		
Urban/CBD major works / Major Events (1000+ people)	500.00	525.00
<i>Does not include Road Closure Fee - Traffic Management Coordinator may use discretion to waive Road Closure Fee dependent on complexity of TMP.</i>		
Road Closure Application Fee	541.80	569.00
<i>Fee includes administration and the cost of one advertisement; two adverts are required. Council will cover the cost of one advertisement</i>		
Entrance way Inspection	260.00	273.00
Annual License to Occupy a Roding Reserve (minimum)	262.00	275.10
Application fee to process a License to Occupy a Roding Reserve	120.00	126.00
Road Damage Deposit		
Bond (deposit refundable)	5980.00	6279.00
Road Opening Notice	209.00	219.50
Road Encroachment	252.00	264.60
Rapid Number		
New	168.00	176.40
Replacement	84.00	88.20
Overweight		
Overweight Permit	291.00	305.60
Overweight Permit Renewal	247.00	259.40
No Spray Zone Application		
	252.00	264.60
Roding Information		
Land Information Request	70.30	74.00
Engineering Consent	82.00	86.10
High Productivity Motor Vehicle (HPMV) Permit		
HPMV Permit	367.00	385.40
HPMV Permit up to 10 identically configured HPVM vehicles, belonging to the same company	376.00	394.80
HPMV Permit Renewal	247.00	259.40

ASSETS		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Sewerage Extraction, Treatment and Disposal		
Administration fee for new connections	239.00	251.00
Connection (Te Kuiti, Te Waitere, Maniaiti/Benneydale - All Council supplies excluding Piopio) Connection length - up to 8 meters to sewermain. Client will be charged actual costs for installation of pipe length past 8 meters. <i>This fee covers the cost associated with accessing Council's infrastructure and are applicable irrespective of existing infrastructure. Traffic Management Plan approval and implementation to be charged at actual cost.</i>	2300.00	2415.00
Disconnection	238.00	250.00
Piopio Wastewater		
Connection involving retrofitting of an existing approved septic tank	10680.00	11214.00
Connection (including new septic tank) Connection length - up to 8 meters to council sewer main. Client will be charged actual costs for installation of pipe length past 8 meters. <i>Traffic Management Plan approval and implementation to be charged at actual cost.</i>	22,750.00	23888.00
Trade Waste		
Administrative Charges		
Required Trade Waste Application Fee	169.00	177.00
Non-compliance Re-inspection Fee	130.00	136.00
Annual Trade Waste Consent Charges		
Exempt Trade Waste Licence	128.00	134.00
Permitted Trade Waste Licence	253.00	266.00
Conditional Trade Waste licence (includes disposal from cleaning of separator unit x2 per annum)	712.00	748.00
Tanker Trade Waste Charges		
Receipt treatment and disposal of liquid trade wastes per m ³ (1,000 litres) at Te Kuiti Waste Water Treatment Plant:		
Septage disposal from within Waitomo District per m ³ (1,000 litres) <i>Septage is septic tank waste including partially treated sludge that accumulates in a septic tank</i>	244.11	267.00
Greywater per m ³ (1,000 litres)	39.50	41.50
Grease Trap waste per m ³ (1,000 litres)	270.00	294.00
All out of Waitomo District tankered waste per m ³ (1,000 litres) casual users <i>Note: Tankered trade waste compromising a mixed waste load will be charged at the higher rate</i>	319.00	345.00
Stormwater		
Connection Connection length - up to 8 meters to stormwater pipemain. Client will be charged actual costs for installation of pipe length past 8 meters. <i>This fee covers the cost associated with accessing Council's infrastructure and are applicable irrespective of existing infrastructure. Traffic Management Plan approval and implementation to be charged at actual cost</i>	3335.00	3502.00
Kerb Connection	1190.00	1250.00
Water Supply (Water Services Bylaw 2015)		
Water Supply Rates		
Cost per m ³ above 292m ³ - Water rates set by RFP new rate calculated annually through rate setting process.		
Te Kuiti	3.31	3.94
Piopio	3.61	4.30
Maniaiti/Benneydale	3.98	4.74
Mokau	5.29	6.30
Bulk Water (tankers/hydrant etc)		
Bulk Water take (tankers/hydrant etc) Cost per m ³	12.60	13.00
General Administration fee cover cost per invoice received	New charge	35.00
Annual Fee - this covers the cost associated with management of hydrant standpipe, contractors, volume of water take calculation and annual calibration of water meter and testing of non-return valve.	New charge	170.00
Administration fee	239.00	251.00
Connection Fee Te Kuiti, Piopio, Mokau, Maniaiti/Benneydale (All council supplies) <i>This fee covers the cost associated with accessing Council's infrastructure and are applicable irrespective if a connection has already been laid. Traffic Management Plan approval and implementation to be charged at actual cost.</i>	3000.00	3150.00
Disconnection Fee	541.00	568.00
Testing Meters Fee		
Domestic 15 mm and 20 mm	465.00	488.00

ASSETS		
Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
40 mm large connection	552.00	580.00
50 mm and 100 mm bulk	849.00	891.00
Reconnection	541.00	568.00
Water Permit (standpipe) Hire	227.00	238.00
Water Take Application Fee	169.00	177.00
Toby/ Valve locates	151.00	159.00
Water Meter Reading Fee 10% administrative costs		
• Te Kuiti	119.00	125.00
• Mokau	205.00	215.00
• Maniaiti/Benneydale	139.00	146.00
• Piopio	122.00	128.00
Other Charges		
For identification of underground services or any other operation deemed to differ from the normal fees and charges line item	Cost Recovery Basis Plus 10% administrative costs	Cost Recovery Basis Plus 10% administrative costs
Solid Waste Management		
Kerbside Collection		
Purchase of WDC Rubbish Bags - Residents (each)	4.80	5.00
Landfill and Transfer stations		
Waitomo District Landfill		
<i>(Note: most charges are per 1 tonne (1,000kgs). There is no charge to dispose of official WDC Refuse Bags at Landfill)</i>		
Purchase of Recycle Bin (Green Bin, each)	15.70	16.00
General Refuse		
General Refuse (per tonne), 10kg and above (see below)	310.00	336.00
General refuse minimum charge (under 10kg)	11.00	12.00
<i>*Note: refer to example of weighbridge charges below</i>		
Green Waste		
Green Waste (per tonne)	200.00	220.00
Special Refuse		
Concrete and Bricks (per tonne)	90.00	95.00
Fibreglass (per tonne)	285.00	300.00
Clean Fill (per tonne)	46.00	59.00
Clay (per tonne)	35.00	47.00
Whiteware - each	22.00	35.00
Television - each	22.00	24.00
Computer - each	20.00	21.00
Household kitchen appliances	8.50	9.00
Oil, paint - per litre	6.50	7.00
Lead Cell Batteries (each)	34.00	36.00
Gas Cylinders (each)	16.00	17.00
Metal (scrap only, per tonne)	98.00	103.00
Polystyrene (per tonne)	1,410.00	1491.00
Timber Waste (per tonne)	171.00	190.00
Burial (per unit)	72.00	77.00
Tyres		
Car	17.00	18.00
4x4	22.00	23.00
Light Truck	22.00	23.00
Truck	27.00	28.00
Tractor	66.00	69.00
Contaminated Soils	353.00	381.00
Contaminated Waste	396.00	426.00
Bulk Liquid Wastes will not be accepted		
Rural Transfer Stations <i>Charges are per refuse item: Van (each). If the amount of general refuse is over and above the standard item, additional charges will be applied.</i>		
General Refuse		
Disposal of Unofficial rubbish bags - (if the size of the unofficial bag used is similar or smaller than WDC rubbish bag)	4.80	5.00
Wheelie Bin	35.00	37.00

ASSETS

Description	2023/24 fee or charge (\$)	Proposed 2024/25 fee or charge (\$)
Car boot	38.00	40.00
Van	66.00	70.00
Ute	75.00	80.00
Trailer	75.00	80.00
Special Refuse (E.g. Whiteware)	22.00	35.00
Televisions – each	22.00	24.00
Computer – each	20.00	21.00
Household kitchen appliances	8.50	9.00
Landscape Supplies		
Riverstone (per tonne)		
Riverstone 19mm Rolys	117.00	123.00
Riverstone 25-65mm Rolys	127.00	134.00
Riverstone 65-200mm Rolys	142.00	150.00
Riverstone Builder Mix	127.00	134.00

*Waitomo District Landfill example of weighbridge charges:
 6kg - \$12.00
 11kg - \$12.34
 19kg - \$15.02
 22kg - \$16.03