



Agenda

Audit and Risk Committee Meeting

**Tuesday 14 May 2024
at 9.00am**

Waitomo District Council is committed to conducting its business in a manner that is open, transparent and facilitates accountability and public participation. Any member(s) of the public wishing to address the Council at a Meeting or Workshop are asked to make arrangements through the Mayor's Office at least three clear working days before the scheduled Meeting or Workshop.

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT AND RISK COMMITTEE IS TO BE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 14 MAY 2024 COMMENCING AT 9.00AM

COMMITTEE MEMBERS

Mr Bruce Robertson (Chair)
Cr Gavin Todd

Mayor John Robertson
Cr Janene New

Deputy Mayor Allan Goddard
Cr Janette Osborne

MICHELLE HIGGIE
MANAGER – GOVERNANCE SUPPORT

ORDER PAPER

Item of Business	Page No.
File 1 of 2	
1. Apologies	
➤ Mayor John Robertson	
2. Declarations of Member Conflicts of Interest	
3. Confirmation of Minutes – 13 February 2024	1
4. Mastercard Expenditure Report (February/March 2024)	4
5. Progress Report: Key Performance Indicators - period ended 31 March 2024	28
6. Progress Report: Health and Safety	43
7. Progress Report – Strategic Risk Management and Monitoring	50
8. Progress Report: Procurement Summary Schedule (January 2024 – March 2024)	57
9. Progress Report: WDC Resource Consents – Compliance Monitoring	60
10. Recommendation to Council – Removal of Overdraft Facility	71

Item of Business	Page No.
11. Treasury Management Report for the period ended 31 March 2024	73
➤ Miles O'Connor (Bancorp) will attend via ZOOM at 10.30am to speak to the Bancorp Treasury Report	
12. Motion to Exclude the Public	81

File 2 of 2

1. Presentation: Deloitte - Annual Report and Summary Annual Report 2023-24 - Audit Engagement, Proposal, Plan and Timeline	1
➤ Representatives from Council's Auditor (Deloitte) will attend via ZOOM to address the Council	
2. Progress Report – Audit findings for year ended 2023	6
3. Consideration of Public Excluded Items for the purpose of making information public following Council's decision taking	
4. Resolution to Re-Open Meeting to the Public	
13. Public Excluded Items to be made public following Council's decision taking	

IMPORTANT NOTE

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.